

Instructions For DISTANCE LEARNING ON-LINE Course

2025

1. On your Browser type in webpage **www.acasceu.com**
2. Once on the Main page you will notice a tab on the **LEFT SIDE**, look for the Tab labeled **"DISTANCE LEARNING – ON LINE"**
3. Click on **"DISTANCE LEARNING ON LINE"** Tab
4. This will take you to the Video Screen
5. Start Watching Videos
Note: There are TWO Separate Videos to watch for the 12 Hours CEU.
6. Once you have completed watching videos you will scroll down, You must then **Download/Print and complete the correct Course Evaluation Form** that corresponds to what you signed up for - **one of 3 options:*
 - 12 hrs CEU - 12 hours (both videos)
 - 6A - 6 Hrs with Tech/Ethics, or
 - 6X - 6 Hrs with X-ray/Philosophy*** You must sign and certify you have completed the course work.**
7. Once you have filled in and completed the Course Evaluation Form, Please Scan and then **E-Mail to acasceu1@gmail.com**

Once we receive your **completed and sign** Course Evaluation Form, our Seminar Manager, Colleen will email your certificate within the next 2 weeks. Note, You can renew your license. Do not need send you Certificates to the CA Chiro Board, unless you are audited.

8. **PLEASE Allow 14 Business Days to receive a Certificate of Completion by E-Mail,**

*** Please only call if after 2 weeks, and you have not received it.**

Typically, Colleen will get this done in a few days, but please allow her time to reply.

Please Note: The CA Chiro Board states it is your responsibility to retain your CEU Certificates for **4 Years.**

Only submit your certificates to the Chiro Board if They AUDIT you.

NOTE: Any Lost Certificate Request MUST be Made in Writing via Email with the EXACT Date & Location you Completed your CEU

CA Chiro Board Approved Duplicate / Replacement certificate Fee is **\$70.00**

Email: acasceu1@gmail.com

Website: www.acasceu.com

Phone: 951-603-0052

Please Note: The Seminar manager, Colleen runs a very busy clinic
Please email her and she will reply asap.